



77-D Willow Street  
New Haven, CT 06511

203•562•3320  
Fax: 203•562•9070

[www.sponsorhospital.org](http://www.sponsorhospital.org)

## NHSHP Course Medical Director Policy

### BACKGROUND

NHSHP physicians are frequently asked to sign State of Connecticut Department of OEMS T-1 forms as the Medical Director responsible for the medical oversight of the program being offered. Historically across the state, this signature and acceptance of responsibility has not been followed up with significant CQI, oversight, or involvement by the medical director. It has been acknowledged at the state level that this process needs to be improved and that it is in the best interest of the students to increase the quality and oversight. The process of better accounting for the quality of pre-hospital educational programs will serve several functions. 1) Through data collection, it will establish those attributes that make some programs better than others so that those positive characteristics can be implemented into other similar programs in order to improve the quality of education in EMS. 2) It will allow for a standardized benchmarking of the performance expected of the instructors by the state as well as by the medical directors. 3) It will hopefully minimize the amount of programs that are more focused on the financial incentives of operating EMS training rather than on the educational value to the student and the impact that will carry over to the system. and 4) It will encourage a more active role by the medical directors.

### POLICY

- I. Any EMS-I requesting that an NHSHP EMS physician serve as medical director of any EMS course must submit to the NHSHP office a report of the scores achieved by students in all courses run by that EMS-I (i.e. all courses for which that EMS-I was listed on the course T-1 form or other equivalent registration form as being responsible for the course) in the previous three years.
- II. All course grades for the EMS program being conducted under the medical oversight of a NHSHP EMS physician must be submitted to the NHSHP office at the conclusion of the course or as soon as final exam scores are available.
- III. For all EMS courses with a class grade point average of less than 70%, the EMS-I must complete a QI assessment of the program to determine the root cause(s) for the level of student performance as well as development and implementation of a performance improvement plan (PIP) to correct any identified deficiencies for the next program. The performance of the following course will be assessed for the desired improvement and any deficiencies will again be addressed in the form of a PIP. If failure to make any outcome based improvement after 3 attempts it will be at the discretion of the NHSHP EMS physician whether to continue to serve as medical director for further EMS courses offered by that EMS-I.

2/07

